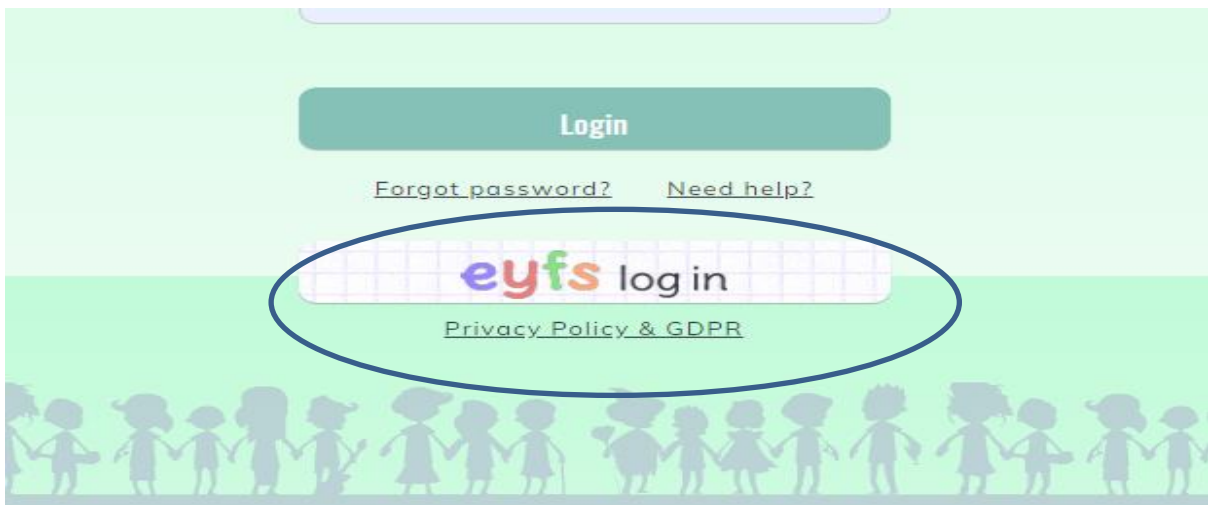


**Parent Instructions for logging on to 360, viewing and uploading work**

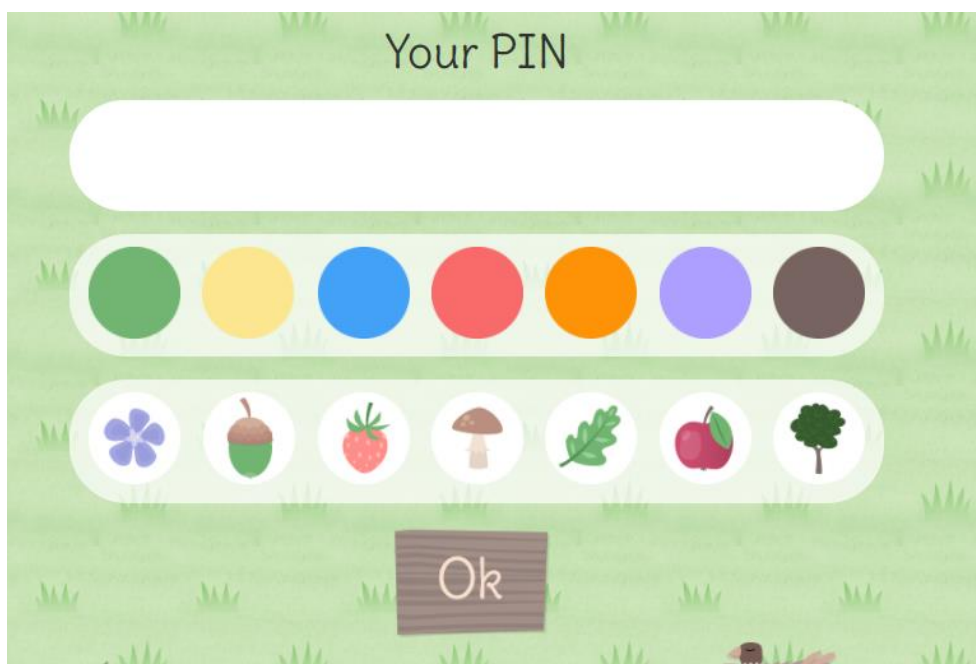
Step 1- copy and paste this link- <https://school360.co.uk/login1/index.php>

Alternatively type school 360 in to google and click on the first link.

Step 2- Click on the eyfs login button



Step 3- you will have been given separate login details from your child's class teacher. Enter the 5 digit pin in the top box, and then click the colour and picture given to you.



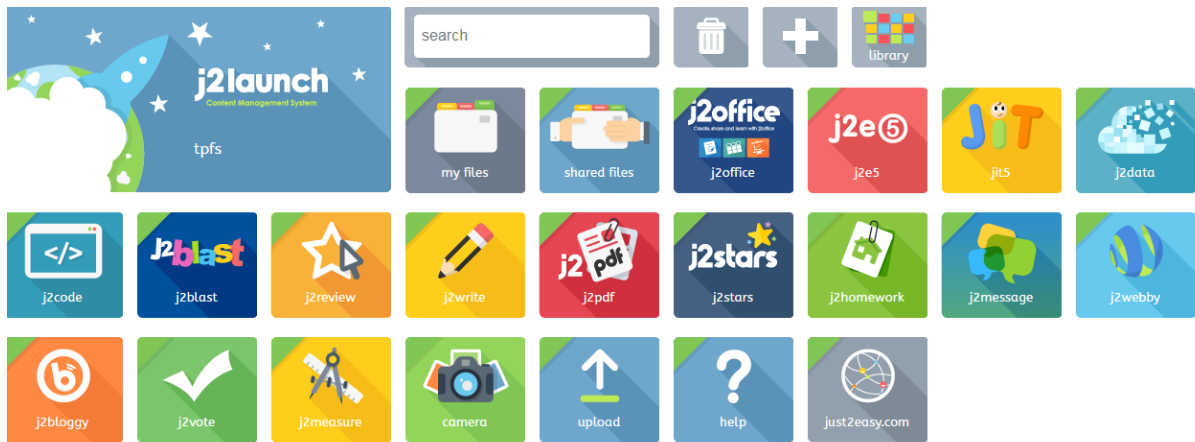
Step 4: Your child will have a page similar to this. Your teacher may leave a message on your message board and set work that way. Be careful there may be more than one message to make sure you use the arrows that will appear to scroll through the messages.



Step 5- Another way to view and find work is by clicking on the JIT button below.



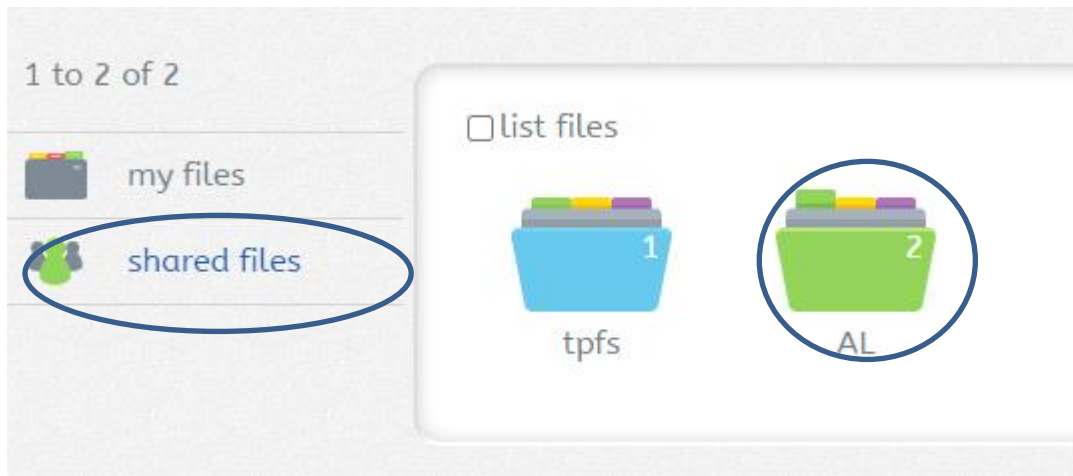
Step 6- You will see a page that looks like this



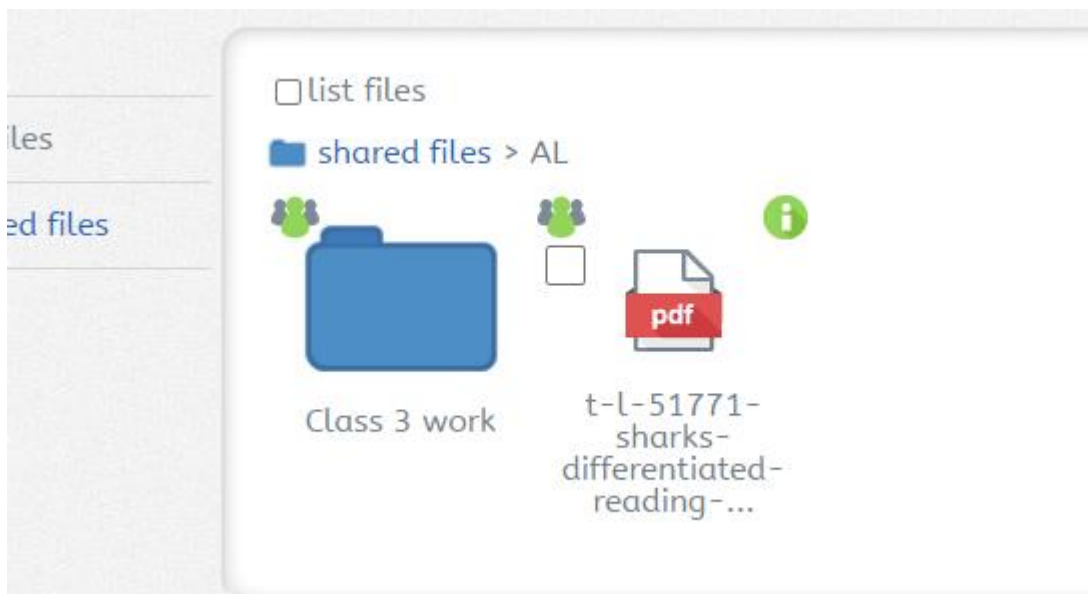
Step 7- Click on my files



Step 8- Your work will appear in the shared files section. Click on your class folder, it will have your class teachers initials under it.



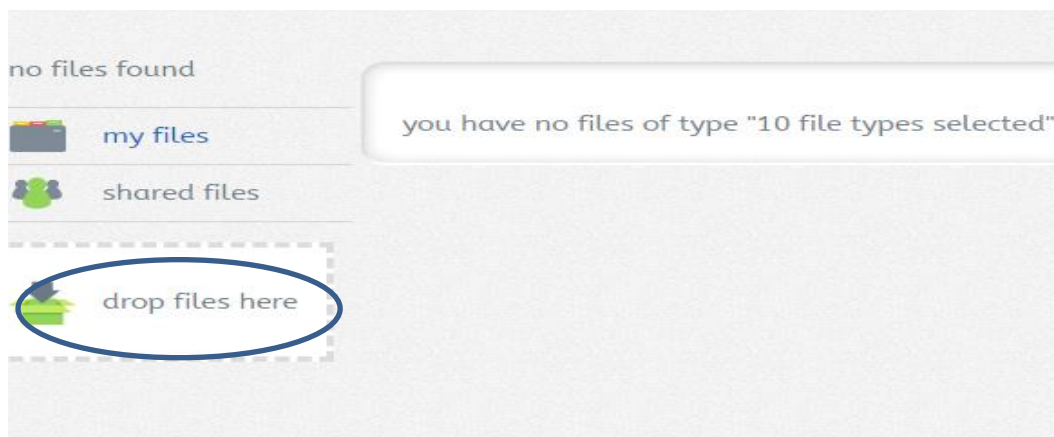
Step 9- Your work will appear in the file you have clicked on. All you need to do now is select the work your teacher has asked you to complete.



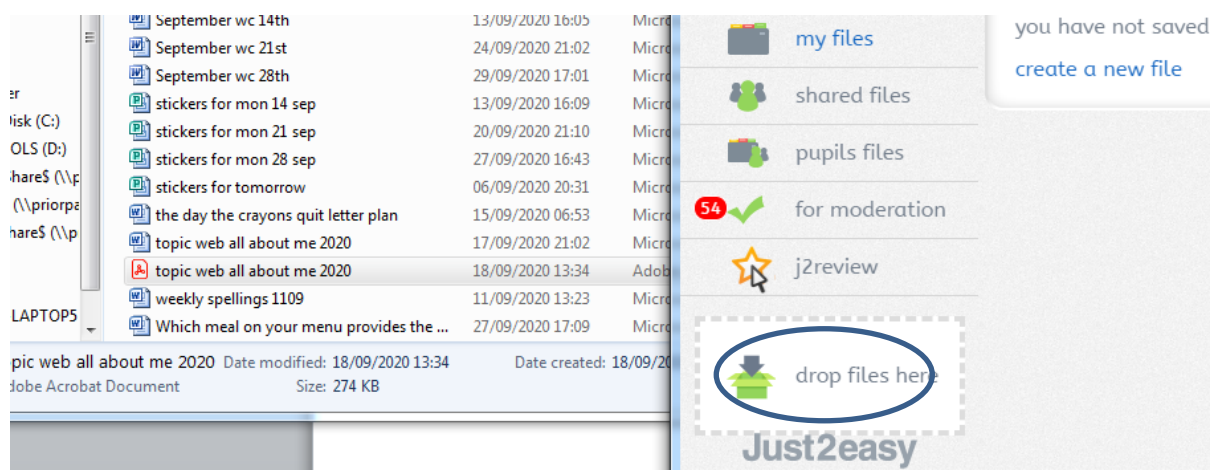
**Once you have completed the work set you will then need to upload it again:**

Step 1- log in to 360, select JIT, then my files. It is important to upload the work to the 'my files' section in order to keep your work private.

Step 2- If you are uploading work from a **laptop** you need to pay attention to the drop files here box.



You can then find the work you have saved in your own computer files and click and drag it across to the drop files here box.



If you require further support for this step please use the school website to view a [video](#) demonstration for dragging and dropping.

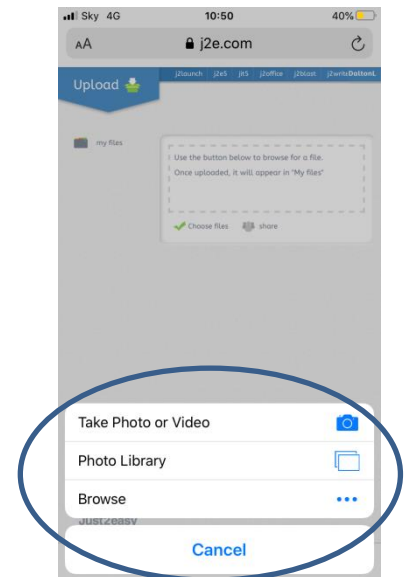
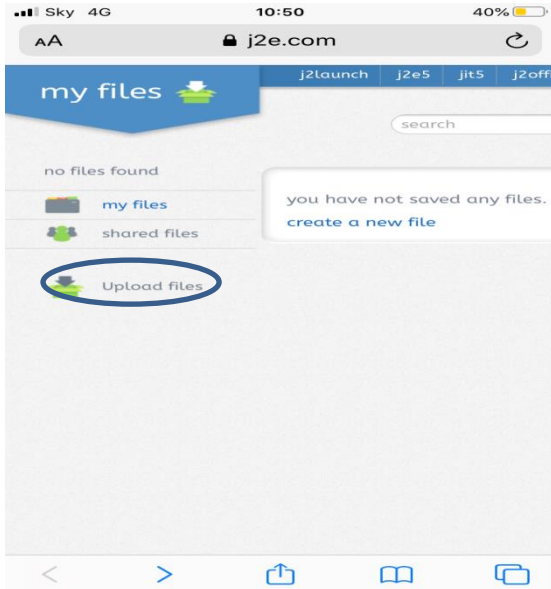
<https://tweedmouth-prior.secure-primarysite.net/curriculum-1/>

If you are using a **phone** or **tablet** to upload a photo of your child's work here are the steps:

Select upload files

Select choose files

Choose the image



Step 3- your child work will then appear in 'my files'- you can select the speech bubble to leave a note for your teacher if you wish. Your teacher may also leave some feedback so if a number appears next to the speech bubble click on it to see what your teacher has written.

