

# Prior Park Primary School



## Live Lessons: Policy and Permission

### **Prior Park Primary School: Live lesson Guidance**

Please read the below guidance carefully.

This guidance is part of the school's 'Remote Learning Policy' (it will be reviewed throughout the year or as required).

This guidance has been developed in conjunction with the school's e-safety policy. This guide establishes the expectations for online/remote learning from Prior Park Primary School and a pupil using a Google Meet call in their own home during self-isolation/ lockdown.

Self-isolating pupils should join their scheduled lesson through Google Meet (accessed through School 360/Google Classroom) as it happens as per their timetable. We will not be hosting 1:1 lessons at any time.

#### **Aim:**

- to ensure a high-quality learning experience for students
- to make clear the responsibilities of all parties involved and how sessions will be delivered
- to safeguard all parties involved meeting the statutory requirements of Keeping Children Safe In Education (2020).

#### Expectations of pupils:

- wear appropriate clothing
- be punctual for lessons
- clear and appropriate language used at all times.
- Pupils should mute their microphone and type questions into the chat window which teachers will respond to
- asking the teacher before leaving the session (e.g. to go to the toilet or get refreshments)
- not taking phone calls, messaging others, or using devices that are not requested by the teacher for learning
- not having other browsers or apps open during the online session.

#### Expectations of parents/ carers:

- Google Meet sessions will only take place during the normal timetabled lesson and parents should be aware of the time they will take place
- ensure appropriate clothing is worn by the pupil
- agreed working space must be approved by the parent/ carer before each session. This should be conducive to learning and should not reveal any personal information

- the parent/ carer must be within earshot of the lesson and always aware that the lesson is taking place.

Expectations of staff:

- Prior Park Primary School badge is worn throughout the session (if on camera)
- Google Meet sessions will only take place during the normal timetabled lesson which will be happening in school
- appropriate clothing that would normally be worn in face to face teaching sessions and in line with the Prior Park Primary School Acceptable Standards of Appearance at Work Policy
- clear and appropriate language used at all times
- not having other browsers or apps open during the online session to reduce the risk of confidential information being displayed.

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Prior Park Primary School 'Live Lessons'

Child's name:.....

Parent's name:.....

I have read and understood the 'Live Lessons' guidance

I give permission for my child to join 'live lessons' on Google meet

Date:.....