

Policy for Charging & Remissions



Introduction

This document was reviewed during the Autumn Term 2025
This policy will be reviewed again in the Autumn term 2027

School Aims

We want our children to **believe** in themselves, **achieve** and **succeed**.

Our aims are

- To ensure all children have access to a broad, balanced and engaging national and locally relevant curriculum that fosters high expectations for all pupils.
- To provide a caring, secure and supportive environment where children can develop respect and belief in themselves, others and their surroundings and feel confident to express their individuality.
- To promote and inspire curiosity, resilience and independence within the children
- To value our community, the richness of other cultures and the world we live in
- To understand and promote the importance of being active and healthy

1 Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, except for, if offered, some individual or small-group music tuition.

2 Voluntary contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school may invite parents and carers to contribute to the cost. All contributions are voluntary. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

The following is a list of additional activities, organised by the school, which may require the support of voluntary contributions from parents and carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting or other activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- musical events.

3 Residential visits

The Governing Body recognises the value of an occasional residential field trip experience and may consider providing one for Year 6 pupils. This is invaluable in giving the children first hand experiences, in helping them to develop greater self-confidence and contributes to their personal and social development.

The cost is kept as low as possible through a mixture of fund raising, donations from other sources and a contribution from our pupil premium and sports premium. Details of the trip are given at least 6 months before it takes place and arrangements made for payment by instalments.

If parents / carers are experiencing financial difficulties and their child would like to participate in the residential, they should contact the school office to discuss this.

4 Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. However, there is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents and carers whose children are in receipt of free school meals, are exempt from payment.

We give parents and carers information about additional music tuition at the start of each academic year.

5 Swimming

As part of the National Curriculum in PE we must provide swimming instruction **either** in Key Stage 1 (years 1 & 2) **or** Key Stage 2 (Years 3 - 6)
We do not charge for this activity.

6 Before and After School Clubs

The school offers a Breakfast Club each day run by members of our school staff. There is a cost involved and children in receipt of Pupil Premium receive a reduction.

Some after school clubs may be run by staff, governors or by qualified coaches who are not members of the school staff. There may sometimes be a small fee for participation in some of these activities and children in receipt of Pupil Premium have a 50% reduction.

7 Other Charges

School Meals: These must be paid for in advance through the parents School Grid account. (Details are available from the school office). Where there is a change of home circumstances and pupils become entitled to free school meals, it is the responsibility of the parents to inform school as soon as possible to avoid over paying money. In cases where payment has already been received for and

a subsequent new claim for free school meals is backdated, school will only reimburse one week's worth of payments.

8 Breakages


The school will cover accidental breakages of school property. Deliberate or wilful acts which result in breakage or damage to school property will be charged for at a rate appropriate to replacement costs. For example, if a child crayons over a school reading book, parents will be expected to pay for the replacement.

9. See below for chargeable extras

Policy for Charging

Prior Park Primary School

Chargeable extras – Early Years

 We offer Nursery education for 3 and 4 year olds as part of our Early Years class.

Description	Unit	Unit price	Line total
Nursery Free entitlement hours is 15 hours per week for all 3 and 4 year olds	Weekly	Free	Free
Nursery: 30 hours for 3 and 4 year olds are available for eligible families	Weekly	Free for eligible families	Free for eligible families
Nursery: Additional hours purchased – 15 hour children may stay for extra hours at a cost of £10 per session.	Weekly	£10 per extra session	£10 per extra session
Meals/snacks	Daily / Weekly / Per meal	School lunch can be ordered for £2.50 per meal	£2.50 per meal
Consumables	Daily / Weekly	Nappies are provided by parents. All other consumables are free.	Free (but parents provide nappies)
Additional voluntary services	Ad Hoc	Voluntary contributions are requested to support the cost of entry to a venue and towards transport costs.	Voluntary contributions are requested to support the cost of entry to a venue and towards transport costs.
Total			£

We are registered for Tax Free Childcare or Universal Credit Childcare to claim back some of the costs. Parents can ask at school or look at <https://www.gov.uk/tax-free-childcare> for more information.